



GEMS – 2nd Transnational in-presence Meeting Porto, PORTUGAL, 26th and 27th of October 2023

AGENDA proposal

Thursday, 26th of October 2023

Venue: Associação ACREDITAR do Porto, Rua Académico Futebol Club, 364, 4200-602 Porto – PORTUGAL

Time	Duration	Sessions	Leading partner(s)
9:45 – 10:00	15 min	Welcoming of Partners Useful Information about the Meeting Reviewing of the Agenda (last minute amendments)	APLOAD/ CK
10.00 - 11.00	60 min	WP2 – A1: “Step by step Guide”: - Presentation - State-of-arts Follow-up: upcoming tasks and deadlines	GrowthCoop
11:00 – 11:15	15 min	Coffee-break	-
11:15 – 12.15	60 min	WP2 – A2: Multigenerational digital learning: young adults digitally “literating” seniors (course curricula/ publication): - Activity kick-off presentation - Follow-up: upcoming tasks and deadlines	ÇU
12:15 – 13:00	45 min	WP3 – A3: 'European digital literacy of adults' - a good practices showcase for adult education providers' - Preliminary tasks	APLOAD
13:00 - 14:30	1,5 hrs	<i>Lunch break</i>	
14:30 – 15:15	45 min	WP3: A4: Trainers course on GEMS' products use and improvement: - Preliminary tasks	INNOVED
15:15 – 16:00	45 min	WP1 - Project Management Package and Requirements - General issues so far - Preparing Interim Report	CK
16:00 – 16:15	15 min	Coffee-break	
16:15 – 17:00	45 min	WP1 - Project Management Package and Requirements (cont.) - General issues so far - Preparing Interim Report	CK
17:00 – 19:30	2,5 hrs	<i>End of day 1 meeting's session/ Free time</i>	
19:30		<i>Social dinner</i>	



Friday, 27th of October 2023

Venue: Associação ACREDITAR do Porto, Rua Académico Futebol Club, 364, 4200-602 Porto – PORTUGAL

Time	Duration	Sessions	Leading partner(s)
10:00 – 10:45	45 min	Dissemination and Visibility Plan - State-of-arts & upcoming tasks	CK
10:45 – 11:00	15 min	Coffee break	
11:00 – 11:45	45 min	Quality Assurance and Evaluation Plan - State-of-arts & upcoming tasks	APLOAD
11:45 – 12:30	45 min	Meeting's summary and upcoming tasks' revision Booking next TPM (Spain) Certificates' delivery Meeting's evaluation	CK APLOAD
12:30 – 14:00	1,5 hrs	End of day 2 meeting's session Lunch break	
14:00 – 19:30	5,5 hrs	<i>Social and cultural activities in Porto</i>	
19:30		<i>Social dinner</i>	